

**TOWN OF SALINA  
201 SCHOOL ROAD  
LIVERPOOL, NEW YORK 13088**

**REGULAR TOWN BOARD MEETING  
Monday, March 9, 2020 6:30 PM**

*Work Session 5:30 p.m. with C&S Engineering to discuss Town Hall renovation project*

**AGENDA**

- 1. Call to order and Pledge to our flag.**
- 2. Residents wishing to speak (sign in sheet at podium) and Town Board comments.**
- 3. Consider items submitted by the Town Comptroller.**
- 4. Consider the approval of the minutes of the February 24, 2020 Regular Town Board Meeting.**
- 5. Town Attorney's Report**
- 6. Town Engineer's Report**
- 7. Consider scheduling a Public Hearing on March 23, 2020 to receive public comment on amendments to the Five-Year Plan for the 2020 Onondaga County Community Development Block Grant.**
- 8. Consider scheduling a Public Hearing on March 23, 2020 to receive public comment on proposed application(s) for the 2020 Community Development Block Grant.**

**SUPPLEMENTAL AGENDA  
SALINA TOWN BOARD MEETING**

**Monday, March 9, 2020**

**9. Consider approval of a contract with Onondaga County Department of Community Development for the Brewerton Road Streetscape project.**

**10. Consider the authorization for receipt of bids for cutting, trimming, removal and disposal of trees and stumps.**

**MINUTES of the SPECIAL MEETING  
SALINA TOWN BOARD  
Saturday, February 22, 2020**

The Town Board of the Town of Salina held a special meeting on Saturday, February 22, 2020 at 10:00 a.m. at the Town Hall, 201 School Road, Liverpool, New York with the following members present:

Colleen Gunnip	Supervisor
Nicholas Paro	Councilor
V. James Magnarelli	Councilor
Daniel Ciciarelli	Councilor

**APPOINT FOURTH WARD COUNCILOR**

A motion was made by Colleen Gunnip to appoint David Carnie as Fourth Ward Councilor to fill the vacancy with a term ending December 31, 2020. The motion was seconded by Nicholas Paro and was put to a roll call vote which was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, Daniel Ciciarelli: Yes, V. James Magnarelli: Yes, Colleen Gunnip: Yes.

The board took a brief recess to swear in Mr. Carnie.

The board returned to the special meeting whereby a motion was made to adjourn.

**ADJOURNMENT**

A motion was made by Colleen Gunnip to adjourn the meeting at 10:16 a.m. The motion was seconded by Nicholas Paro and was unanimously carried.

Respectfully submitted

\_\_\_\_\_  
Jeannie P. Ventre, Town Clerk

**MINUTES of the REGULAR MEETING  
SALINA TOWN BOARD  
Monday, February 24, 2020**

The Town Board of the Town of Salina held a regular meeting on Monday, February 24, 2020 at 6:30 p.m. at the Town Hall, 201 School Road, Liverpool, New York with the following members present:

Colleen Gunnip	Supervisor
Nicholas Paro	Councilor
V. James Magnarelli	Councilor
Daniel Ciciarelli	Councilor
David Carnie	Councilor

Tim Frateschi	Town Attorney
Doug Wickman	Town Engineer

**RESIDENTS WISHING TO SPEAK – TOWN BOARD COMMENTS**

Ms. Gunnip welcomed the new Fourth Ward Councilor, David Carnie to the Town Board.  
 Mr. Paro said it is a pleasure to have Dave on the Town Board.  
 Mr. Magnarelli also welcomed Dave to the board.  
 Daniel Ciciarelli announced the first Third Ward Community for the year will be held on Tuesday, February 25th at 6:30 pm at the Civic Center. He also mentioned that on March 19, 2020 at 6:30 the Neighborhood Watch Meeting will be held at the Civic Center.  
 David Carnie thanked the board and is looking forward to serving and making the community great; he extended an invitation to have anyone reach out to him.  
 Ms. Gunnip said on March 9<sup>th</sup> there will be no Code Task Force meeting, instead there will be a worksession with C&S Engineering to discuss the Town Hall Improvement project at 5:30 p.m.

Ms. Gunnip explained that at this time there is no wildlife trapper for the town. The trapper who bid on the contract is not able to fulfill the contract. There were no other bidders. Ms. Gunnip further said information will be put on the website to deter skunks from resident's properties and referrals will be given to residents for trappers.

**COMPTROLLER'S REPORT**

A motion was made by V. James Magnarelli to adopt a resolution approving the amendments as submitted by the Town Comptroller. The motion was seconded by Nicholas Paro and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

Authorization is hereby given to the Comptroller to make the following budget adjustments:

BUDGET AMENDMENT:

001.0000.3021	J-CAP REVENUE	\$ 2,749.99
001.1110.0202	J-CAP EXPENSE (2020 J-CAP GRANT AWARD)	\$2,749.99

BUDGET TRANSFER:

003.9950.0900	TRANSFER TO CAPITAL PROJECT TYLER TERRACE	\$30,000.00
003.1910.0490	CONTINGENT ACCOUNT (CD LOAN TYLER TERRACE) 2020	\$ (30,000.00)

LOAN: AUTHORIZE TYLER TERRACE CAPITAL PROJECT IN THE AMOUNT OF \$80,000 AND  
LOAN FROM HIGHWAY FUND TO TYLER TERRACE CAPITAL PROJECT FUND IN THE AMOUNT OF \$50,000  
(\$30,000 FROM HIGHWAY FUND AND \$50,000 REIMBURSABLE GRANT)

**APPROVE MINUTES**

A motion was made by Colleen Gunnip to approve the minutes of the February 10, 2020 regular Town Board Meeting. The motion was seconded by Daniel Ciciarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Abstain, Daniel Ciciarelli: Yes, David Carnie: Abstain Colleen Gunnip: Yes.

**TOWN ATTORNEY'S REPORT**

None

**TOWN ENGINEER'S REPORT**

Mr. Wickman discussed upgrades and modernization for the Town Hall elevator. He said the company that has the maintenance contract Thyssen Krupp has put together a proposal in the amount of \$107,705.00. Mr. Magnarelli asked if there would be a warranty. Mr. Wickman said it would be a one-year warranty. Ms. Gunnip said the money is in the Capital Improvement Fund to pay for the project.

### **APPROVE THYSSEN KRUPP – ELEVATOR UPGRADE PROPOSAL**

A motion was made by Daniel Ciciarelli to adopt a resolution approving a proposal from Thyssen Krupp for upgrades and modernization of the elevator in Town Hall in the amount of \$107,705.00 subject to legal review. The motion was seconded by David Carnie and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

Mr. Wickman explained that last year there was an attempt to use the Onondaga County contract to replace gutters and underdrains but were unsuccessful. He said he would like to put out a bid for the removal of gutters and installation of underdrains. He said C & S Engineering would charge \$7500.00 for the design service.

### **APPROVE C&S PROPOSAL – DESIGN SERVICE**

A motion was made by Colleen Gunnip to approve a proposal submitted by C&S Engineering in the amount of \$7500.00 for design services for bidding of gutter removal and underdrain installation. The motion was seconded by Nicholas Paro and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

### **APPROVE CONTRACT- VETERINARY MEDICAL CENTER OF CNY**

A motion was made by Colleen Gunnip to approve the contract with Veterinary Medical Center of CNY subject to legal review. The motion was seconded by V. James Magnarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

### **AMENDED AGENDA**

A motion was made by Colleen Gunnip and seconded by Nicholas Paro to waive Town Board policy to add the following items as supplements to this meeting's agenda. The motion was carried unanimously.

8. Consider approval of charges for property clean-ups at:

Tax Map #072.02-09.0	141 Chester Dr.
Tax Map # 072.-09-05.2	143 Edgeware Rd.
Tax Map #027.-05-09.0	815 Vine Street

9. Consider appointments as submitted by the Parks and Recreation Department

10. Executive session to discuss the employment history of a particular individual.

## **AUTHORIZED ISSUANCE OF CLEAN-UP ORDERS**

A motion was made by V. James Magnarelli to adopt a resolution declaring that as to clean-up orders issued to a parcel at 141 Chester Dr. (Tax Map# 072.-02-09.0); 143 Edgeware Rd. (Tax Map # 072.-09-05.2); 815 Vine St. (Tax Map # 027.-05-09.0); pursuant to provisions of Chapter 180 of the Salina Town Code, the requirements of § 180-5, 180-6 and as such may apply, §180-5B have been complied with and satisfied, and authorizing the costs incurred by the Town in performance of the work, including any quantifiable internal administrative costs to be paid for out of the general Town funds appropriated by the Town Board for such purpose with reimbursement made to the Town for the cost of the work performed or services rendered by direction of the Town Board, and for penalties assessed under §180-6B hereof by assessment and levy upon the lots or parcels of land wherein such work was performed or such services rendered with the expenses so assessed to constitute a lien and charge on the real property on which they are levied until paid or otherwise satisfied or discharged which costs and expenses to be collected in the same manner and at the same time as other Town charges. The motion was seconded by David Carnie and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

## **APPROVE APPOINTMENTS-PARKS DEPARTMENT**

A motion was made by Colleen Gunnip to approve the appointments as submitted by Daniel Ciciarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

### Maintenance Appointments 2020

Matthew Leary  
7082 N. Manlius Rd  
Kirkville, NY 13082

Parks Laborer  
\$ 18.98 hourly  
March 2, 2020 – Dec. 31, 2020

Todd Weslowski  
213 Leonard Street  
Mattydale, NY 13211

Laborer I  
\$14.78 hourly  
March 23, 2020 – Dec. 31, 2020

## **EXECUTIVE SESSION**

A motion was made by Daniel Ciciarelli to enter into Executive Session to discuss the employment history of a particular individual. The motion was seconded by David Carnie and was carried unanimously.

The board returned to regular session.

## **ADJOURNMENT**

A motion was made by Colleen Gunnip to adjourn the meeting at 7:25 p.m. The motion was seconded by Daniel Ciciarelli and was unanimously carried.

Respectfully submitted

---

Jeannie P. Ventre, Town Clerk