

**TOWN OF SALINA  
201 SCHOOL ROAD  
LIVERPOOL, NEW YORK 13088**

**REGULAR TOWN BOARD MEETING  
Monday, April 9, 2018 6:30 PM**

**AGENDA**

- 1. Call to order and Pledge to our flag.**
- 2. Adopt a S.E.Q.R. resolution declaring all actions taken by the Town Board to be Type II actions under the New York State Environmental Quality Review Act, unless otherwise designated by the Town Attorney.**
- 3. PUBLIC HEARING 6:33 p.m. to consider a zone change for a parcel located at 7267 Oswego Road, changing from a R-1 One Family Residential District to an R-3 One and Two Family Residential District.**
- 4. Residents wishing to speak (sign in sheet at podium) and Town Board comments.**
- 5. Consider items submitted by the Town Comptroller.**
- 6. Consider the approval of the minutes of the March 26, 2018 Regular Town Board Meeting.**
- 7. Town Attorney's Report**
- 8. Town Engineer's Report**
- 9. Planning Department Report**



**MINUTES of the REGULAR MEETING  
SALINA TOWN BOARD  
Monday, March 26, 2018**

The Town Board of the Town of Salina held a regular meeting on Monday, March 26, 2018 at 6:30 p.m. at the Town Hall, 201 School Road, Liverpool, New York with the following members present:

- |                            |               |
|----------------------------|---------------|
| Mark A. Nicotra            | Supervisor    |
| V. James Magnarelli        | Councilor     |
| Gerald Ciciarelli          | Councilor     |
| Michael J. Del Vecchio Jr. | Councilor     |
| <br>                       |               |
| Doug Wickman               | Engineer      |
| Robert D. Ventre           | Town Attorney |
| <br>                       |               |
| Colleen Gunnip             | Absent        |

**ADOPTED S.E.Q.R. RESOLUTION**

A motion was made by Michael J. Del Vecchio Jr. to adopt an S.E.Q.R. resolution declaring all actions taken by the Town Board to be Type II actions under the New York State Environmental Quality Review Act, unless otherwise designated by the Town Attorney. The motion was seconded by Mark A. Nicotra and was put to a roll call vote which resulted as follows: Colleen A. Gunnip: Absent, V. James Magnarelli: Yes, Gerald Ciciarelli: Yes, Michael J. Del Vecchio: Yes, Mark A. Nicotra: Yes.

**RESIDENTS WISHING TO SPEAK –TOWN BOARD COMMENTS**

Janice Rockdashil of Norwood Ave stated her concerns to the board in regards to an issue with her property. She said her home was over 50% destroyed by a fire. She would like to rebuild and keep the same footprint. The property is currently a 2 family residence but it is zoned R-1 single family. She has spoken to the Planning Department and has been told she cannot rebuild unless it is rezoned. Mr. Nicotra asked if she might come into town hall and discuss the issue.

**PRESENTATION BY LYNCOURT GIRL SCOUT TROOP #60037**

Several Girl Scouts from Troop #60037 of Lyncourt expressed their concerns regarding their community. Safety was a concern for the majority of the speakers. The scouts asked for more stop signs to protect children and pets. Park improvements and updated park equipment as well as littering were others concerns. Mr. Nicotra and the board thanked the scouts for coming to the meeting. He shared with the group that their concerns are the same concerns the board often talks about.

**COMPTROLLER'S REPORT**

A motion was made by Mark A. Nicotra to adopt a resolution approving the transfers as submitted by the Town Comptroller. The motion was seconded by V. James Magnarelli and was put to a roll call vote which resulted as follows: Colleen A. Gunnip: Absent, V. James Magnarelli: Yes, Gerald Ciciarelli: Yes, Michael J. Del Vecchio: Yes, Mark A. Nicotra: Yes.

Budget Transfer			
TO: 001.1110.0439	Town Justice - Membership Dues		\$10.00
FROM: 001.1110.0410	Town Justice - Office Expense		\$(10.00)

Explanation

Transfer is needed for membership dues to the County. Increases were announced after the 2018 Town budget was finalized.

Authorization is hereby given to the Comptroller to make the following budget amendment:

Budget Amendment

TO: 002.9030.0800	Codes/Planning/Zoning FICA	\$17,000.00
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Explanation

Transfer is needed FICA tax 2018

Mr. Ciciarelli asked that the minutes be amended to include his announcement of the Third Ward Community Meeting scheduled for April 17, 2018 at 6:30 p.m. at the Salina Civic Center.

**APPROVE MINUTES**

A motion was made by Mark A. Nicotra to approve the minutes of the March 12, 2018 regular Town Board Meeting as amended. The motion was seconded by Michael J. Del Vecchio Jr. and was put to a roll call vote which resulted as follows: Colleen A. Gunnip: Absent, V. James Magnarelli: Yes, Gerald Ciciarelli: Yes, Michael J. Del Vecchio: Yes, Mark A. Nicotra: Yes.

**TOWN ATTORNEY'S REPORT**

None

**TOWN ENGINEER'S REPORT**

Mr. Wickman requested the board authorize bids for the Lateral Repair Contract for areas in Mattydale and Galeville. The bid opening will be held April 9, 2018 at 2:00 p.m.

**AUTHORIZE BIDS- SANITARY SEWER LATERAL CONTRACT**

A motion was made by Mark A. Nicotra to authorize bids for a Sanitary Sewer Lateral Repair contract. The motion was made by V. James Magnarelli and was put to a roll call vote which resulted as follows: Colleen A. Gunnip: Absent, V. James Magnarelli: Yes, Gerald Ciciarelli: Yes, Michael J. Del Vecchio: Yes, Mark A. Nicotra: Yes.

**PLANNING DEPARTMENT REPORT**

None

**FURTHER CONSIDERATION- ZONE CHANGE 629 OLD LIVERPOOL ROAD**

Mr. Ventre informed the board the referral has been sent to Onondaga County. The County's meeting will be held April 11, 2018. He suggested adding this item to the April, 23, 2018 agenda.

**APPROVE APPOINTMENTS – PARKS AND RECREATION DEPARTMENT**

A motion was made by Mark A. Nicotra to adopt a resolution approving the appointments for Parks Maintenance for 2018 as submitted by the Director of Parks and Recreation. The motion was seconded by Michael J. Del Vecchio Jr. and was put to a roll call vote which resulted as follows: Colleen A. Gunnip: Absent, V. James Magnarelli: Yes, Gerald Ciciarelli: Yes, Michael J. Del Vecchio: Yes, Mark A. Nicotra: Yes.

Maintenance Appointments 2018

Todd Weslowski  
213 Leonard Street  
Mattydale, NY 13211

Parks Laborer  
\$11.53 hourly  
April 2 – Dec. 31

Edwin R. Bradshaw  
209 Northwood Drive  
Mattydale, NY 13211

Parks Laborer  
\$11.03 hourly  
April 2 – Dec. 31

Daniel Rush  
814 Matty Avenue  
Mattydale, NY 13211

Parks Laborer  
\$11.03 hourly  
April 2 – Dec. 31

Fred Carr  
4878 Driftwood Drive  
Liverpool, NY 13088

Parks Laborer  
\$10.66 hourly  
April 2 – Dec. 31

Rich Bill  
419 Richfield Blvd.  
Mattydale, NY 13211

Parks Laborer/  
\$10.66 hourly  
April 2 – Dec. 31

Ryan Newman

Parks Laborer

7632 Winterhaven Drive  
Liverpool, NY 13088

\$10.40 hourly  
April 2 – Dec. 31

Tyler Hubbell  
6924 Todd Way  
Liverpool, NY 13088

Parks Laborer  
\$10.40 hourly  
April 2 – Dec. 31

### **AUTHORIZE TRAINING & FUNDING- CONSTABLES**

Patrick Sacco, John Lyons and Jim Gray spoke to the board about mandatory training needed for their positions as Town Constables. The training consists of 101 hours in a classroom and 47 hours for the firearms portion. They have made attempts to obtain training, but the schools have been shut down by DCJS. They proposed sponsoring their own training school and they would open it up to others in need of training for a fee. They stated they would like to begin training in early April and finish early May. Their request to the board is for funding for the mandatory training and to authorize the training school.

### **APPROVE TRANSFER – FUNDING TRAINING**

A motion was made by V. James Magnarelli to adopt a resolution approving a transfer as submitted by the Comptroller's Office for funding of training for the Constables. The motion was seconded by Mark A. Nicotra and was put to a roll call vote which resulted as follows: Colleen A. Gunnip: Absent, V. James Magnarelli: Yes, Gerald Ciciarelli: Yes, Michael J. Del Vecchio: Yes, Mark A. Nicotra: Yes.

#### Budget Transfer

TO:	001.1111.0431	Town Justice - Constable Training	12,200.00
FROM:	001.1910.0490	Contingency	(12,200.00)

### **APPROVE ESTABLISHING A TRAINING SCHOOL- CONSTABLES**

A motion was made by Mark A. Nicotra to adopt a resolution establishing a school providing for the training of security officers by the town, to be staffed by trained Salina constables with fee for a trainee to be \$1500 for this year 2018. The motion was seconded by V. James Magnarelli and was put to a roll call vote which resulted as follows: Colleen A. Gunnip: Absent, V. James Magnarelli: Yes, Gerald Ciciarelli: Yes, Michael J. Del Vecchio: Yes, Mark A. Nicotra: Yes.

### **AMENDED AGENDA**

A motion was made by Mark A. Nicotra seconded by V. James Magnarelli to waive Town Board policy to add the following items as supplements to this meeting's agenda. The motion was carried unanimously.

13. Consider a Bond Resolution authorizing a Capitol Improvement Project at an estimated maximum cost of \$900,000 Bond Anticipation Notes and Serial Bonds of the Town to pay the cost thereof.
14. Consider the adoption of a Standard Operating Procedure pertaining to medical information for exemptions in the Assessor's Office.
15. Consider the hire of Jamie Castle as a part-time clerk in the Assessor's Office at a rate of \$11.00 per hour starting April 4, 2018.
16. Consider adjusting the per hour rate of two part-time clerks to \$11.00.
17. Consider the approval of charges for property clean-ups at:
  - Tax Map #082.-05-23.0      803 Buckley Rd.
  - Tax Map # 073.-07-29.3      Cadillac St. (Vacant Lot)
18. Consider a presentation by Dustin Czarny of the Board of Election regarding early voting.

**APPROVE BOND RESOLUTION-**

**TOWN OF SALINA  
ONONDAGA COUNTY, NEW YORK  
March 26, 2018**

A regular meeting of the Town Board of the Town of Salina, in the County of Onondaga, New York was held at the Town Hall at 201 School Road, Salina, New York on March 26, 2018, at 6:30 P.M. (Prevailing Time).

**There were present:** V. James Magnarelli  
Gerald Ciciarelli  
Michael J. Del Vecchio Jr.  
Mark A. Nicotra

**There were Absent:** Colleen A. Gunnip

**Also Present:** Robert D. Ventre  
Douglas Wickman  
Jeannie P. Ventre

The following resolution was offered by Mark A. Nicotra who moved its adoption, and second by V. James Magnarelli to wit:

**BOND RESOLUTION OF THE TOWN OF SALINA, ONONDAGA  
COUNTY, NEW YORK, ADOPTED ON MARCH 12, 2018, AUTHORIZING  
A CAPITAL IMPROVEMENT PROJECT AT AN ESTIMATED MAXIMUM  
COST OF \$900,000, APPROPRIATING SAID AMOUNT THEREFOR, AND**

**AUTHORIZING THE ISSUANCE OF UP TO \$900,000 BOND ANTICIPATION NOTES AND SERIAL BONDS OF THE TOWN TO PAY THE COST THEREOF.**

**WHEREAS**, the Town Board of the Town of Salina has determined that it is necessary for the Town to undertake a capital improvement project (the "Project") consisting of renovations, reconstruction, alterations and improvements to the Town's existing Town Hall located at 201 School Road, Liverpool, New York 13088, and the Town's existing Highway Garage complex (including the salt storage building) located at 601 Factory Avenue, Syracuse New York 13208; and

**WHEREAS**, pursuant to Article 8 of the Environmental Conservation Law of the State of New York, as amended, and the regulations of the Department of Environmental Conservation of the State of New York promulgated thereunder (collectively referred to hereinafter as "SEQRA"), the Town is required to make a determination with respect to the environmental impact of any "action" (as defined by SEQRA) to be taken by the Town and the approval of this resolution constitutes such an action;

**WHEREAS**, by resolution adopted by the Town on February 26, 2018, the Town Board determined that the Project constitutes a Type II Action pursuant to Part 617.5(c)(2) of the SEQRA Regulations and as such is not subject to review under SEQRA; and

**WHEREAS**, the Town Board of the Town of Salina now desires to authorize the Project and financing of the cost thereof.

**NOW, THEREFORE BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF SALINA, ONONDAGA COUNTY, NEW YORK (by favorable vote of not less than two thirds of said Board), AS FOLLOWS:**

**Section 1.** Undertaking a capital improvement project consisting of renovations, reconstruction, alterations and improvements to the Town's existing Town Hall located at 201 School Road, Liverpool, New York 13088, and the Town's existing Highway Garage complex (including the salt storage building) located at 601 Factory Avenue, Syracuse New York 13208 and the financing of the cost thereof, at a maximum estimated cost of \$900,000, including all professional costs, equipment, machinery and other necessary appurtenances and all other necessary costs incidental thereto, which is estimated to be the total cost thereof, is hereby approved. The objects or purposes to be financed pursuant to this bond resolution are as follows:

(a) renovations, reconstruction, alterations and improvements to the Town's existing Town Hall located at 201 School Road, Liverpool, New York 13088, a class of objects or purposes, at an estimated maximum cost of \$540,000; the plan for the financing thereof is by the issuance of the \$540,000 of the \$900,000 bonds authorized by this resolution; it is hereby further determined that the period of probable usefulness of the said class of objects or purposes is 25 years pursuant to subdivision 12(a)(1) of paragraph a of Section 11.00 of the Local Finance Law; the maximum maturity of the bonds authorized is limited to 25 years, and that the foregoing is not an assessable improvement;

(b) renovations, reconstruction, alterations and improvements to the Town's existing Highway Garage complex (including the salt storage building) located at 601 Factory Avenue,



Syracuse New York 13208, a class of objects or purposes, at an estimated maximum cost of \$360,000; the plan for the financing thereof is by the issuance of the \$360,000 of the \$900,000 bonds authorized by this resolution; it is hereby further determined that the period of probable usefulness of the said class of objects or purposes is 10 years pursuant to subdivision 12(a)(3) of paragraph a of Section 11.00 of the Local Finance Law; the maximum maturity of the bonds authorized is limited to 10 years, and that the foregoing is not an assessable improvement;

**Section 3.** The plan for the financing of the aforesaid specific object or purpose is by the application of certain available monies of the Town and the issuance of up to \$900,000, or such lesser amount as may be necessary, of serial bonds or any bond anticipation notes, including renewals of such notes, in anticipation of the issuance and sale of the bonds of said Town, hereby authorized to be issued pursuant to the Local Finance Law and the levy of a tax to pay principal and interest on said obligations.

**Section 4.** The full faith and credit of the Town is hereby irrevocably pledged for the payment of the principal of and interest on the Bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such years and such debt service payments may be made in substantially level or declining amounts as may be authorized by law.

**Section 5.** Pursuant to Sections 30.00, 50.00 and 56.00 to 60.00, inclusive, of the Local Finance Law, the power to authorize the issuance of and to sell the serial bonds and any bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Town Supervisor, the chief fiscal officer. Such bonds or notes shall be of such form and contents, and shall be sold in such manner, as may be prescribed by said Town Supervisor, consistent with the provisions of the Local Finance Law.

**Section 6.** The Town Supervisor is hereby further authorized, at his sole discretion, to execute all agreements and instruments in order to effect the financing or refinancing of the specific object or purpose described in Section 1 hereof, or a portion thereof, by a bond, and/or note issue of said Town.

**Section 7.** The intent of this resolution is to give the Town Supervisor sufficient authority to execute those applications, agreements, instruments or to do any similar acts necessary to effect the issuance of the aforesaid bonds and/or notes without resorting to further action of this Town Board.

**Section 8.** The following additional matters are hereby determined and declared:

- (a) Current funds are not required by the Local Finance Law to be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution; and
- (b) The proposed maturity of the bonds authorized by this resolution shall exceed five (5) years.
- (c) The Town reasonably expects to reimburse itself for expenditures made for the Project from the Town's General Account with the proceeds of the bonds or notes herein authorized.
- (d) This resolution is a declaration of official intent to reimburse for purposes of Treasury Regulation Section 1.150-2.

**Section 9.** Such bonds shall be in fully registered form and shall be signed in the name of the Town of Salina, Onondaga County, New York, by the manual or facsimile signature of the Town Supervisor and a facsimile of its corporate seal shall be imprinted or impressed thereon and maybe attested to by the manual or facsimile signature of the Town Clerk.

**Section 10.** The Town hereby covenants and agrees with the holders from time to time of the Bonds and any bond anticipation notes issued in anticipation of the sale of the Bonds, that the Town will faithfully observe and comply with all provisions of the Internal Revenue Code of 1986, as amended (the "Code"), and any proposed or final regulations issued pursuant thereto unless, in the opinion of bond counsel, such compliance is not required by the Code and regulations to maintain the exclusion from gross income of interest on said obligations for federal income tax purposes.

**Section 11.** All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds with a schedule of substantially level or declining annual debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the Town by the facsimile signature of its Town Supervisor providing for the manual countersignature of a fiscal agent or of a designated Official of the Town), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Town Supervisor. It is hereby determined that it is to the financial advantage of the Town not to impose and collect from registered owners of such bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges shall be so collected by the fiscal agent. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Town Supervisor shall determine.

**Section 12.** The law firm of Trespasz & Marquardt, LLP is hereby appointed bond counsel to the Town in relation to the issuance of the Bonds.

**Section 13.** The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication, or
- (3) Such obligations are authorized in violation of the provisions of the Constitution.

**Section 14.** This resolution shall be subject to permissive referendum and a summary hereof (attached hereto as Exhibit A) shall be published and posted within ten (10) days of adoption by the Town Clerk as provided by the Town Law. This Resolution shall become effective 30 days after publication of such notice. Following such effective date, in the event that no petition for a referendum was timely submitted and filed, the Town Clerk shall cause the publishing and posting of a notice in substantially the form provided in Section 81.00 of the Local Finance Law together with a summary of this Bond Resolution (attached hereto as Exhibit B).

The foregoing resolution was duly put to a vote which resulted as follows:

<u>BOARD MEMBER</u>	<u>VOTE</u>
V. James Magnarelli	Yes
Gerald Ciciarelli	Yes
Michael J. Del Vecchio Jr.	Yes
Mark A. Nicotra	Yes
Colleen A. Gunnip	Absent

The resolution was thereupon declared duly adopted.

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**CERTIFICATE**

I, the undersigned Town Clerk of the Town of Salina, Onondaga County, State of New York, HEREBY CERTIFY:

That I have compared the annexed extract of the minutes of a meeting of the Town Board of said Town including the resolution contained therein, held on March 26, 2018, with the original thereof on file in my office, and that the same is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that all members of said Town Board had due notice of said meeting.

I FURTHER CERTIFY that, pursuant to Section 103 of the Public Officers Law (Open Meetings Law) proper notice was given relative to said meeting and said meeting was open to the general public.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Town of Salina, Onondaga County, New York, this 27<sup>th</sup> day of March, 2018.

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Jeannie P. Ventre, Town Clerk

[SEAL]

**APPROVE STANDARD OPERATING PROCEDURE – ASSESSOR’S OFFICE**

A motion was made by Mark A. Nicotra to adopt a resolution approving a Standard Operating Procedure pertaining to medical information for exemptions in the Assessor's Office. The motion was seconded by Michael J. Del Vecchio Jr. and was put to a roll call vote which resulted as follows: Colleen A. Gunnip: Absent, Gerald Ciciarelli: Yes, Michael J. Del Vecchio Jr.: Yes, Mark A. Nicotra: Yes.

#### **APPROVE HIRE- ASSESSOR'S OFFICE**

A motion was made by V. James Magnarelli to adopt a resolution approving the hire of Jamie Castle as a part-time clerk in the Assessor's Office at a rate of \$11.00 per hour starting April 4, 2018. The motion was seconded by Mark A. Nicotra and was put to a roll call vote which resulted as follows: Colleen A. Gunnip: Absent, Gerald Ciciarelli: Yes, Michael J. Del Vecchio Jr.: Yes, Mark A. Nicotra: Yes.

#### **APPROVE ADJUSTING HOURLY RATE**

A motion was made by V. James Magnarelli to adopt a resolution approving an increase in the hourly rate of two part-time clerks to \$11.00. The motion was seconded by Mark A. Nicotra and was put to a roll call vote which resulted as follows: Colleen A. Gunnip: Absent, Gerald Ciciarelli: Yes, Michael J. Del Vecchio Jr.: Yes, Mark A. Nicotra: Yes.

#### **AUTHORIZED ISSUANCE OF CLEAN-UP ORDERS**

A motion was made by V. James Magnarelli to approve the following clean-ups at: 803 Buckley Road (Tax Map # 082.-05-23.0); Cadillac St. vacant lot (Tax Map # 073.-07-29.0), pursuant to provisions of Chapter 180 of the Salina Town Code, the requirements of § 180-5, 180-6 and as such may apply, §180-5B have been complied with and satisfied, and authorizing the costs incurred by the Town in performance of the work, including any quantifiable internal administrative costs to be paid for out of the general Town funds appropriated by the Town Board for such purpose with reimbursement made to the Town for the cost of the work performed or services rendered by direction of the Town Board, and for penalties assessed under §180-6B hereof by assessment and levy upon the lots or parcels of land wherein such work was performed or such services rendered with the expenses so assessed to constitute a lien and charge on the real property on which they are levied until paid or otherwise satisfied or discharged which costs and expenses to be collected in the same manner and at the same time as other Town charges. The motion was seconded by Mark A. Nicotra and was put to a roll call vote which resulted as follows: Colleen A. Gunnip: Absent, Gerald Ciciarelli: Yes, Michael J. Del Vecchio Jr.: Yes, Mark A. Nicotra: Yes.

#### **PRESENTATION REGARDING EARLY VOTING**

Dustin Czarny, Onondaga County Commissioner of Elections spoke to the board regarding early

voting. He informed the board that 37 states already allow early voting. He said the debate for early voting in New York has gone on for 5 years. He encourages towns to endorse the idea of early voting and stated the Governor has proposed to include money in the state budget this year to cover costs and reduce the burden on the counties. He further explained that this should be a non-partisan issue, and several communities have already embraced it. He said there would be several sites open for the residents to cast their vote. His hope would be for this to pass the State Legislature sooner so that it would all be in place well before the 2020 presidential election.

### **ADJOURNMENT**

A motion was made by Mark A. Nicotra to adjourn. The motion was seconded by Michael J. Del Vecchio Jr. and was carried unanimously. The meeting adjourned at 7:15 p.m.

Respectfully submitted

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Jeannie P. Ventre, Town Clerk

