

**TOWN OF SALINA
201 SCHOOL ROAD
LIVERPOOL, NEW YORK 13088**

**REGULAR TOWN BOARD MEETING
Monday, August 9, 2021 6:30 PM**

AGENDA

- 1. Call to order and Pledge to our flag.**
- 2. Residents wishing to speak and Town Board comments.**
- 3. Consider items submitted by the Town Comptroller.**
- 4. Consider the approval of the minutes of the July 26, 2021 Regular Town Board Meeting.**
- 5. Town Attorney's Report**
- 6. Town Engineer's Report**
- 7. Consider acceptance of the 2020 audit.**
- 8. Consider the appointment of James Gray as a Substitute Constable at a rate of \$33.20 per hour (3hr. minimum)**

**SUPPLEMENTAL AGENDA
SALINA TOWN BOARD MEETING
Monday, August 9, 2021**

8. Consider approval of clean-up of charges for property clean-ups at:

Tax Map #052.-02-15.0	303 Brookfield Rd.
Tax Map #085.-02-17.0	500 Buckley Rd.
Tax Map #072.-09-05.2	143 Edgeware Rd.
Tax Map #052.-05-10.0	415 Garden City Dr.
Tax Map #054.-02-07.0	400 Kirsch Dr.
Tax Map #060.-06-01.0	302 Malden Rd.
Tax Map #061.-14-08.0	222 Matty Ave.
Tax Map #061.-14-29.0	205 Molloy Rd. E.
Tax Map #069.-16-01.0	1826 Teall Ave.

9. Consider entering into an agreement with NYPA for the period of 1 year for the maintenance of the Street Lighting system at a cost of \$63,680.60.

10. Consider authorizing the sale of surplus equipment.

11. Consider authoring the submission of a County American Rescue Plan Grant application for the Teall Ave Sidewalk Project and match of 25% local share.

**MINUTES of the REGULAR MEETING
SALINA TOWN BOARD
Monday, July 26, 2021**

The Town Board of the Town of Salina held a regular meeting on Monday, July 26, 2021 at 6:30 p.m. at the Town Hall, 201 School Road, Liverpool, New York with the following members present:

Colleen Gunnip	Supervisor
Nicholas Paro	Councilor
V. James Magnarelli	Councilor
Daniel Ciciarelli	Councilor
David Carnie	Councilor
Timothy Frateschi	Town Attorney
Doug Wickman	Town Engineer

RESIDENTS WISHING TO SPEAK – TOWN BOARD COMMENTS

A resident from Braintree Dr. in the Town of Clay spoke about the condition of her street. She said all streets were paved around her and Braintree was not done. She questioned who is responsible for maintaining the paving since the street is partly in Clay. Ms. Gunnip answered streets are evaluated as to condition and prioritized. The resident wanted to know if the street would be paved by Clay or Salina. Mr. Magnarelli said he would contact our Highway Superintendent to get an answer.

Mr. Paro informed everyone the New York DEIS has been released on the I81 project. He encouraged residents to send their questions and concerns in during the comment period via the website.

Ms. Gunnip said the DEIS is available at town hall and at the DOT's website.

Daniel Ciciarelli said the Mattydale Events Committee will be having a Mattydale Market Farm Stand with 1-2 food trucks from 4pm to 7 pm every Wednesday starting August 4th through September in the Big Lots parking lot on Route 11.

Ms. Gunnip stated the decorative LED street lights will be installed next week.

COMPTROLLER'S REPORT

A motion was made by V. James Magnarelli to adopt a resolution approving the transfers as submitted by the Comptroller. The motion was seconded by Nicholas Paro

001.0000.0909	GENERAL FUND FUND BALANCE	\$(1,480.00)
001.1110.401	J CAP COURT LINE	\$1,480.00
001.1910.0490	Contingent fund	(\$50.00)
001.1220.0140	Town Board Office Expense	\$50.00

APPROVE MINUTES

A motion was made by V. James Magnarelli to approve the minutes of the July 12, 2021 regular Town Board Meeting. The motion was seconded by Daniel Ciciarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

TOWN ATTORNEY'S REPORT

None

TOWN ENGINEER'S REPORT

Mr. Wickman explained that CHA has completed the design work for the Sehr Park/ Alvord House projects which include sidewalk, curbing at Sehr Park and windows at the Alvord House. The bid opening is scheduled for August 18, 2021 at 10:00 am.

AUTHORIZE BIDS- SEHR PARK- ALVORD HOUSE

A motion was made by David Carnie to authorize bids for the Sehr Park/ Alvord House projects. The motion was seconded by Colleen Gunnip and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

PRESENTATION BY ASSESSOR

Denise Trudell, Assessor and Thomas Cardinal, Appraisal Aide for the town gave a presentation regarding the assessment process.

Ms. Trudell explained that all properties must be assessed at market value or at a uniform percentage of market value each year per New York State Law. Each assessment is analyzed to the current market at a specific point in time. Here in Salina it is July 1st of the year before.

The benefit to having current assessments is to eliminate unfair assessments and “sticker shock” to the tax payers when assessments are adjusted after many years of not being reassessed. There has been a flat market for many years and this is not the case now.

She said they check the assessments each year it, does not mean we change them each year. By adjusting the assessed values of each property to reflect full market value levels the playing field and makes sure everyone is paying their fair share of taxes. The Assessor determines the value of property based on the real estate market and related factors. Many factors influence the value of a property, such as location, size, condition, type of improvements, etc. The Assessors role is to determine the current market value of a property; what the property would sell for in its present condition without pressure to buy or sell.

She said it is important to note that the assessments are not used in deriving a State Tax. State tax is paid thorough sales tax and income tax only.

She went on to say the assessments in the town that were trended by neighborhood saw an increase anywhere from 3% to 12% depending on the sales in the neighborhood. The properties located in Lyncourt were individually appraised.

Ms. Trudell said the department reappraises neighborhoods every 6 to 7 years. Your assessment should reflect the market value of your property.

This year approximately 10,600 change of assessment notices were mailed. Those notices included instructions on how to call the department, how to e-mail us and how to mail in complaints. She stated they had many calls and mailed out information to assist an owner in filing a grievance. She said many came into the office for assistance. The grievance form was also available on the town website.

There were 151 grievances heard by the Board of Assessment Review with 36 signed Stipulations and the BAR reduced 28. Those that qualify for Small Claims Assessment Review and did not get the reduction they requested may file with the county by July 31st. If you do not qualify for SCAR you could file an Article 7.

Last year all commercial properties were updated and there were 177 Grievances before the BAR. An outside firm was hired to assist with the commercial values in 2019 (prior to COVID). She stated that the department looked very closely at the commercial properties this year due to the impact of COVID and some qualified to be reduced.

The Assessor said that many people are asking why assessments changed in a year of a pandemic. She explained the assessments do not generate the tax levy, but make sure that it is fairly distributed, so everyone is paying their fair share. She said the department looks at the assessments every year to make sure it they are as accurate as possible.

PUBLIC INPUT – AMERICAN RESCUE PLAN

Ms. Gunnip explained that there is a possible \$3.2 million dollars available to the town through the American Rescue Plan. She has not had that confirmed as of yet. The whole purpose of this was to help municipalities that have suffered as a result of the pandemic. This was not reimburse us for expenditures for last year. Those expenses were submitted to FEMA.

Anything from March 3, 2020 going forward would be covered with these funds. The funds need to be obligated by December 31, 2024, and spent by December 31, 2026. The funds can be used for a public health emergency or its negative economic impact, premiums to essential workers or to cover the loss of revenue to provide government services, make necessary improvements to water, sewer, and broadband infrastructure.

Some suggestions from the Association of Towns would be to spend money to address businesses that have lost money during the pandemic. She said perhaps we can work with Onondaga County for this. She also thought there may be a possibility to use the money similar to Community Development grants for low income areas, but right now there is no program in place to make this work. She said we have to be cautious in how we spend the money because if it is not an approved use after expenditure the town would have to pay the money back.

The only safe way to spend the money would be to invest in water, sewer or broadband. The county is working on the broadband component.

We should continue to invest in our sewer infrastructure, especially in the areas of Mattydale and Lyncourt. She further mentioned three grant opportunities from the county and the state, in which they have monies to share with other municipalities. She said one project could be the sidewalk installation along Teall Ave. that was discussed earlier this year, this would need to be coordinated with the county.

Another opportunity is for main street community centers (similar to the grant received by the Village of Liverpool) and is due at the end of August. This may be a possibility for Lyncourt or Mattydale. We would most likely need to have CHA prepare the grant as in the past.

The last is a TAP grant from the state. This would require a project coordinator provided by the town. This one she said is something that Mr. Ciciarelli and she has been working with SMTC for a pedestrian friendly route along the Brewerton Rd. corridor.

She said the grant projects would need to be authorized for submission at the next meeting.

Ms. Gunnip asked for public input on how they want to see the money spent to benefit all of the taxpayers.

Mr. Magnarelli asked if the money could be used for drainage problems with individual residences. Ms. Gunnip said that a pilot program to eliminate footing drains from the sanitary sewers is in discussion with the county. There is discussion concerning the expenditure of funds for this purpose. Another project to consider is to line the large sanitary sewer line that runs under the Thruway.

AMENDED AGENDA

A motion was made by Colleen Gunnip and seconded by V. James Magnarelli to waive Town Board policy to add the following items as supplements to this meeting's agenda. The motion was

carried unanimously.

10. Consider a Revocable License for 208 Longdale Dr. Liverpool NY
11. Consider a Revocable License for 137 Irving Ave. Liverpool NY
12. Consider extension of appointments submitted by the Parks and Recreation Department.
14. Consider an appointment of a part-time position in the Comptroller's Office.
15. Consider approval of charges for property clean-ups at:

Tax Map #070.-01-18.0	Lot Berwick Rd. S.
Tax Map #059.-02-66.0	2701 Brewerton Rd.
Tax Map #066.-04-20.0	216 Brookline Rd.
Tax Map #070.-08-03.2	3110 Court St..
Tax Map #053.-05-17.0	203 Garden City Dr.
Tax Map #060.-02-01.0	302 Hinsdale Rd.
Tax Map #084.-09-16.1	140 Irving Ave..
Tax Map #055.-06-05.0	101 Kirsch Dr.
Tax Map #068.-01-37.0	318 Schaffer Ave.
Tax Map #019.-04-07.0	7374 Tomwood Dr.
16. Executive Session to discuss matters related to a Certiorari.

APPROVE REVOCABLE LICENSE- 208 LONGDALE DR

A motion was made by Nicholas Paro to approve a Revocable License for 208 Longdale Dr. with conditions set forth by the engineer. The motion was seconded by Colleen Gunnip and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

APPROVE REVOCABLE LICENSE- 137 IRVING AVE

A motion was made by David Carnie to approve a Revocable License for 137 Irving Ave. with conditions set forth by the engineer. The motion was seconded by Colleen Gunnip and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

APPROVE APPOINTMENT EXTENSION- PARKS DEPARTMENT

Motion was made by Colleen Gunnip to approve the extension of appointments as requested by the Parks and Recreation Department. The motion was seconded by V. James Magnarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

Extended Appointments for Aquatics 2021

Erin Lehmann
310 Kenwick Avenue

Manager/17.32 per hour
August 20th

Syracuse, NY 13208

Lauren Derouchie
111 Hiawatha Trail
Liverpool, NY 13088

Manager/17.32 per hour
August 20th

Catherine Moen
7634 Harbor Circle
Liverpool, NY 13090

Asst. Manager/16.12 per hour
August 20th

APPROVE WAIVER OF VARIANCE FEE- 311 MEDFORD RD.

A motion was made by Nicholas Paro to approve the waiver of Building and Development fees for Onondaga County Housing and Development Fund for property located at 311 Medford Rd. The motion was seconded by Daniel Ciciarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: No, Colleen Gunnip: Yes.

APPROVE APPOINTMENT COMPTROLLER'S OFFICE

A motion was made by Colleen Gunnip to approve the appointment of Kaitlyn Peryer as a part-time Account Clerk I effective August 2, 2021 at a rate of \$14.25 not to exceed 1040 hours per year. The motion was seconded by V. James Magnarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

AUTHORIZED ISSUANCE OF CLEAN-UP ORDERS

A motion was made by Colleen Gunnip to adopt a resolution declaring that as to clean-up orders issued to a parcel at Lot Berwick Rd. S. (Tax Map #070.-01-18.0); 2701 Brewerton Rd. (Tax Map #059.-02-66.0); 216 Brookline Rd. (Tax Map #066.-04-20.0); 3110 Court St. (Tax Map #070.-08-03.2); 203 Garden City Dr. (Tax Map #053.-05-17.0); 302 Hinsdale Rd. (Tax Map #060.-02-01.0); 140 Irving Ave. (Tax Map #084.-09-16.1); 101 Kirsch Dr. (Tax Map #055.-06-05.0); 318 Schaffer Ave (Tax Map #068.-01-37.0); 7374 Tomwood Dr. (Tax Map #019.-04-07.0); pursuant to provisions of Chapter 180 of the Salina Town Code, the requirements of § 180-5, 180-6 and as such may apply, §180-5B have been complied with and satisfied, and authorizing the costs incurred by the Town in performance of the work, including any quantifiable internal administrative costs to be paid for out of the general Town funds appropriated by the Town Board for such purpose with reimbursement made to the Town for the cost of the work performed or services rendered by direction of the Town Board, and for penalties assessed under §180-6B hereof by assessment and levy upon the lots or parcels of land wherein such work was performed or such services rendered with the expenses so assessed to constitute a lien and charge on the real property on which they are levied until paid or otherwise satisfied or discharged which costs and expenses to be collected

in the same manner and at the same time as other Town charges. The motion was seconded by David Carnie and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes

EXECUTIVE SESSION

A motion was made by Colleen Gunnip and seconded by Nicholas Paro to enter into Executive Session to discuss matters related to a Certiorari the motion was carried unanimously.

7:59 – Nicholas Paro made a motion, seconded by David Carnie to enter regular session. All in favor – unanimous

8:00 –Nicholas Paro made a motion, seconded by David Carnie to authorize the Supervisor to enter into a Stipulation and Consent Order in the *Matter of Application of Brookdale Senior Living Solutions & Meriweg Liverpool, LLC, v. Town of Salina Board of Assessment Review, the Assessor of the Town of Salina, and the Town of Salina*, Index No. 004162/2020, as set forth in the document presented by to the Town Board by the Attorney for the Town.

All in favor – unanimous.

[Minutes of Executive Session submitted by Timothy Frateschi, Town Attorney]

ADJOURNMENT

A motion was made by Colleen Gunnip to adjourn the meeting at 8:01 p.m. and was seconded by V. James Magnarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes

Respectfully submitted

Jeannie P. Ventre, Town Clerk