

**TOWN OF SALINA
201 SCHOOL ROAD
LIVERPOOL, NEW YORK 13088**

**REGULAR TOWN BOARD MEETING
Monday, September 13, 2021 6:30 PM**

AGENDA

- 1. Call to order and Pledge to our flag.**
- 2. Residents wishing to speak and Town Board comments.**
- 3. Consider items submitted by the Town Comptroller.**
- 4. Consider the approval of the minutes of the August 23, 2021 Regular Town Board Meeting and the September 3, 2021 Special Meeting.**
- 5. Town Attorney's Report**
 - a.) Authorize bids for the Yard Waste contract and the Pitcher Hill Fire Protection contract**
- 6. Town Engineer's Report**
 - a.) Authorize CHA to prepare a Map, Plan & Report for the Pitcher Hill/Mattydale sewer district to include properties on Cadillac Street.**
- 7. Consider scheduling a public hearing to consider making minor amendments to Chapter 78 entitled Bonfires.**
- 8. Consider scheduling a public hearing to receive input regarding the new Cannabis Law and allowing retail dispensaries and on-site consumption.**
- 9. Consider authorizing submission of Main Street Funding Requests to Onondaga County Community Development and local share funding to the requests.**
- 10. Consider appointment as submitted by Judge Carey.**
- 11. Consider the extension of appointments as submitted by the Parks Department**

**SUPPLEMENTAL AGENDA
SALINA TOWN BOARD MEETING
Monday, September 13, 2021**

12. Consider the appointment of Susan Caputo as a Crossing Guard effective September 9, 2021 at a \$25.00 per day.

13. Executive Session to discuss matters related to the work history of a particular individual.

**MINUTES of the REGULAR MEETING
SALINA TOWN BOARD
Monday, August 23, 2021**

The Town Board of the Town of Salina held a regular meeting on Monday, August 23, 2021 at 6:30 p.m. at the Town Hall, 201 School Road, Liverpool, New York with the following members present:

Colleen Gunnip	Supervisor
Nicholas Paro	Councilor
V. James Magnarelli	Councilor
Daniel Ciciarelli	Councilor
Timothy Frateschi	Town Attorney
Doug Wickman	Town Engineer
David Carnie	Absent

RESIDENTS WISHING TO SPEAK – TOWN BOARD COMMENTS

Daniel Ciciarelli reminded everyone that the Third Ward Community meeting will be Tuesday, August 24th at 6:30 pm at the Salina Civic Center. He stated the owner of Unified Hemp of Syracuse will be at the meeting to impart information on the newly passed marijuana laws. Syracuse Emporium will also be at the meeting to give their perspective. He said the Sheriff's office will be in attendance to speak of the Raise the Age and Bail Reform laws and how they are impacting the community.

Colleen Gunnip announced the I81 meeting will be September, 1, 2021 at the Chestnut Hill Middle School from 6:00 pm to 8:00 pm. She encouraged all to attend to ask your questions and make your comments heard.

She added that decorative streetlights continue to be installed.

COMPTROLLER'S REPORT

A motion was made by V. James Magnarelli to adopt a resolution approving the transfers as submitted by the Comptroller. The motion was seconded by Colleen Gunnip and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Absent, Colleen Gunnip: Yes.

003.9060.0800	HIGHWAY HEALTH INSURANCE	\$ (30,000.00)
003.5112.0200	HIGHWAY PAVING	\$ 30,000.00
	<i>2021 ADDITIONAL PAVING COSTS</i>	

001.1910.0490	CONTINGENCY	\$ (25,000.00)
001.1620.0451	BUILDING ELECTRIC	\$ 25,000.00
	<i>ADDITIONAL ELECTRICITY USED BY CONTRACTORS FOR PROJECT</i>	
071.0000.0909	MATTYDALE/PITCHER HILL SEWER DISTRICT FUND BALANCE	\$ (15,000.00)
071.8129.0471	MATTYDALE/PITCHER HILL SEWER DISTRICT TOWN REPAIRS	\$ 15,000.00
	<i>RAISING MANHOLE COVERS TO PAVE BAILEY ROAD</i>	
001.0000.0909	GENERAL FUND FUND BALANCE	\$ (25,000.00)
001.9950.0900	TRANSFER TO CAPITAL FUND	\$ 25,000.00
	<i>FOR BREWERTON ROAD STREETScape PROJECT 022.8560.0200</i>	

APPROVE MINUTES

A motion was made by V. James Magnarelli to approve the minutes of the August 9, 2021 regular Town Board Meeting. The motion was seconded by David Carnie and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Absent, Colleen Gunnip: Abstain.

TOWN ATTORNEY'S REPORT

Mr. Frateschi stated there will be a minor amendment to the recently passed Recreational Fire law that deals with the definition of seasoned wood.

Mr. Ciciarelli spoke about a brochure he is working on to explain the law.

TOWN ENGINEER'S REPORT

Mr. Wickman stated the town received two bids for the Alvord House window replacement project but no bids on the curb and asphalt replacement. The bids for the curb replacement and asphalt will most likely have to be re-bid.

AWARD CONTRACT- ZERO DRAFT- ALVORD HOUSE WINDOW REPLACEMENT

A motion was made by Daniel Ciciarelli to adopt a resolution awarding the bid for the replacement of the windows at the Alvord House to Zero Draft in the amount of \$58,400.00 subject to legal.

The motion was seconded by Colleen Gunnip and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Absent, Colleen Gunnip: Yes.

Mr. Wickman talked about the Sanitary Sewer Offset Policy which was adopted in 2017. He explained that the policy needs revision to take into account previous water use for a redeveloped property based on historical water usage.

APPROVE REVISED SANITARY SEWER OFFSET POLICY

A motion was made by Colleen Gunnip to approve the revised Sanitary Sewer Offset Policy dated August 23, 2021. The motion was seconded by V. James Magnarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Absent, Colleen Gunnip: Yes.

AUTHORIZE SALE SURPLUS EQUIPMENT

A motion was made by Colleen Gunnip to authorize the sale of surplus office equipment. The motion was seconded by V. James Magnarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Absent, Colleen Gunnip: Yes.

APPROVE REVOCABLE LICENSE- 7338 TOMWOOD DR

A motion was made by Nicholas Paro to approve a Revocable License for 7338 Tomwood Drive based on the recommendation of the engineer. The motion was seconded by Colleen Gunnip and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Absent, Colleen Gunnip: Yes.

AMENDED AGENDA

A motion was made by V. James Magnarelli and seconded by Nicholas Paro to waive Town Board policy to add the following items as supplements to this meeting's agenda. The motion was carried unanimously.

APPROVE CREATION OF POSITION OF ADMINISTRATIVE ASSISTANT

A motion was made by Colleen Gunnip to approve the creation of the position of Administrative Assistant and to appoint Wendy Contos to the position at a rate of \$24.01 per hour effective August 24, 2021 subject to the approval of the Teamsters Union. The motion was seconded by V. James Magnarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Absent, Colleen Gunnip: Yes.

EXECUTIVE SESSION

A motion was made by Colleen Gunnip to enter into executive session to discuss matters related to pending litigation and to include Frank Pavia, Timothy Frateschi and Douglas Wickman. The motion was seconded by V. James Magnarelli and was carried unanimously.

A motion was made by Colleen Gunnip to return to regular session. The motion was seconded by V. James Magnarelli and was carried unanimously.

ADJOURNMENT

A motion was made by Colleen Gunnip to adjourn the meeting at 7:58 p.m. and was seconded by V. James Magnarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Absent, Colleen Gunnip: Yes.

Respectfully submitted

Jeannie P. Ventre, Town Clerk

**MINUTES of the SPECIAL MEETING
SALINA TOWN BOARD
Friday, September 3, 2021**

The Town Board of the Town of Salina held a special meeting on Friday, September 3, 2021 at 9:00 a.m. at the Town Hall, 201 School Road, Liverpool, New York with the following members present:

Colleen Gunnip	Supervisor
Nicholas Paro	Councilor
V. James Magnarelli	Councilor

Timothy Frateschi	Town Attorney
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Daniel Ciciarelli (Councilor)	available on phone not eligible to vote
David Carnie (Councilor)	available on phone not eligible to vote

EXECUTIVE SESSION

A motion was made by Colleen Gunnip to enter into executive session to discuss matters related to ongoing litigation. The motion was seconded by V. James Magnarelli and was carried unanimously.

A motion was made by Nicholas Paro and seconded by V. James Magnarelli to return to regular session. The motion was carried unanimously.

APPROVE PROPOSAL – GAR ASSOCIATES

A motion was made by Nicholas Paro to approve a proposal by GAR Associates in the amount of \$10,000.00 to perform an evaluation of the economic impacts of the I81 project on the Town of Salina. The motion was seconded by V. James Magnarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Colleen Gunnip: Yes.

ADJOURNMENT

A motion was made by Colleen Gunnip to adjourn at 9:40 p.m. and seconded by Nicholas Paro and was carried unanimously.

Respectfully submitted

Jeannie P. Ventre, Town Clerk