

**TOWN OF SALINA
201 SCHOOL ROAD
LIVERPOOL, NEW YORK 13088**

**REGULAR TOWN BOARD MEETING
Tuesday, October 12, 2021 6:30 PM**

AGENDA

- 1. Call to order and Pledge to our flag.**
- 2. PUBLIC HEARING- 6:33 pm to consider a contract providing fire protection within the Pitcher Hill Fire Protection district.**
- 3. Residents wishing to speak and Town Board comments.**
- 4. Consider items submitted by the Town Comptroller.**
- 5. Consider the approval of the minutes of the September 27, 2021 Regular Town Board Meeting.**
- 6. Town Attorney's Report**
- 7. Town Engineer's Report**
 - a.) Highway Construction Agreement- 629 Old Liverpool Rd.**
- 8. Consider a temporary road closure Sunday, November 14, 2021 for ONE NY Half Marathon and 5K -closing Onondaga Lake Parkway 7:00 am to 1:00 pm.**
- 9. Consider the appointment of Lee Mazzye as a temporary Part-time Clerk I in Judge Carey's Office at a rate of \$13.00 per hour effective October 4, 2021.**
- 10. Schedule a Public Hearing October 25, 2021 to hear public comment on the 2022 Preliminary Budget.**
- 11. Schedule Public Hearing October 25, 2021 to hear public comment on the 2022 Special Improvement District Budget.**
- 12. Schedule Public Hearing to consider a Local Law-___ for the year 2021 to override the tax cap levy.**

SUPPLEMENTAL AGENDA
SALINA TOWN BOARD MEETING
Tuesday, October 12, 2021

- 13. Consider the appointment of Amy Salamida as a Substitute Crossing Guard at a rate of \$25.00 per day effective October 13, 2021.**
- 14. Consider the appointment of Heather Weick as a Crossing Guard at a rate of \$25.00 per day effective October 12, 2021.**
- 15. Consider the extension of appointment as submitted by the Parks Department.**
- 16. Consider awarding the bid for Collection and Disposal of Yard Waste.**
- 17. Schedule a Public Hearing to consider an extension of the Pitcher Hill Mattydale Sewer District.**
- 18. Consider a Memorializing Resolution regarding I 81.**

**MINUTES of the REGULAR MEETING
SALINA TOWN BOARD
Monday, September 27, 2021**

The Town Board of the Town of Salina held a regular meeting on Monday, September 27, 2021 at 6:30 p.m. at the Town Hall, 201 School Road, Liverpool, New York with the following members present:

Colleen Gunnip	Supervisor
Nicholas Paro	Councilor
V. James Magnarelli	Councilor
Daniel Ciciarelli	Councilor
David Carnie	Councilor
Timothy Frateschi	Town Attorney
Doug Wickman	Absent

PUBLIC HEARING – AMENDING CHAPTER 78

Ms. Gunnip opened the Public Hearing at 6:33 p.m. to amend Chapter 78 of the Code of the Town of Salina.

Mr. Frateschi explained there were minor changes to the current law. They include definitions as to what fuel is acceptable to burn. Another addition is in the case of offensive smoke; the Code Officer would have the discretion to extinguish the fire. Other amendments include wind speed and approved containers and also includes 15 foot distance from fences. These changes just clarify the language of the law.

Scott and Christine Stanford of Meyers Rd. spoke about being negatively impacted by the law. They explained that a neighbor has a fire pit in their driveway less than 15 feet from a fence. She said their house is filled from the smoke, and there is no way to enforce the law since the fires are lit between 9 pm and 1 am. She asked if the town could put a time frame within the law.

Ms. Gunnip made a motion to close the Public Hearing. The motion was seconded by Nicholas Paro and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

ADOPT LOCAL LAW 2021-10

A motion was made by Daniel Ciciarelli to adopt Local Law 2021-10 amending Chapter 78 of the Town Code of the Town of Salina named Bonfires. The motion was second by Nicholas Paro and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: No.

IN THE MATTER OF

**Local Law 2021-10 amending Chapter 78 of
the Town Code of the Town of Salina named the
Bonfires**

**RESOLUTION ENACTING
LOCAL LAW**

The **TOWN BOARD OF THE TOWN OF SALINA**, in the County of Onondaga, State of New York, met in regular session at the Town Hall in the Town of Salina, located at 201 School Road in the Liverpool, County of Onondaga, State of New York, on the 27th day of September 2021, at 6:30 p.m.

The meeting was called to order by Colleen A. Gunnip, Supervisor, and the following were present, namely:

Colleen A. Gunnip	Supervisor
Nicholas Paro	1 st Ward Councilor
V. James Magnarelli	2 nd Ward Councilor
Daniel Ciciarelli	3 rd Ward Councilor
David M. Carnie	4 th Ward Councilor

The following resolution was moved, seconded and adopted:

WHEREAS, the Town Board repealed and replaced Chapter 78 entitle Bonfires on April 26, 2021; and

WHEREAS, the Town Board desires to amend Chapter 78 with minor modifications with a Local Law, as set forth below:

**LOCAL LAW 2021 -10, A LOCAL LAW AMENDING THE BONFIRE ORDINANCE OF
THE TOWN OF SALINA:**

**Be it enacted by the Town Board of the Town of Salina, Onondaga County,
New York as follows:**

Section 1. § 78-2 **Definitions; word usage.**

For the purposes of this chapter, the following words, phrases and terms and their derivations shall have the meanings given herein. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular, words used in the singular include the plural and words used in the masculine include the feminine. The word "shall" is always mandatory and not merely directory.

APPROVED CONTAINER

A properly maintained and utilized barbeque grill, barbeque pit or outdoor fireplace that utilizes a spark-arresting screen and/or a lid or wherein products of combustion pass through a stack or chimney from an enclosed chamber.

FIREWOOD

Clean, seasoned wood *that has been properly cut and kept in a dry place for seasoning for over 6 months.*

RECREATIONAL FIRE

An outdoor fire burning *firewood in an approved container where the fuel area shall be no more than 3 feet in diameter and no more than 24 inches in height* ~~materials other than garbage, rubbish and refuse where the fuel being burned is inside an approved container, and excluding the burning of materials for the sake of disposal.~~

Section 2. § 78-3 **Prohibited burning.**

A. No ~~garbage, rubbish or refuse~~ shall be burned in an open fire or in an approved container, metal basket, can or drum in any part of the Town.

B. When atmospheric conditions, *like wind speeds of 15 mph or more, or other local circumstances* make such fire hazardous, outdoor burning shall be prohibited.

E. Any fire that will be or is offensive or objectionable because of smoke or odor emissions as determined by the Town's Code Enforcement Officer.

Section 3. § 78-4 Recreational fires.

B. Location. The location for recreational fires shall not be less than 15 feet from any structure, including fences, and provisions shall be made to prevent the fire from spreading to within 50 feet of any structure. The Town Code Enforcement Officer may increase the required distance from structures as warranted.

Section 4. This Local Law shall take effect upon the filing thereof with the Secretary of State of the State of New York.

WHEREAS, on September 27, 2021, the Town Board held public hearing on the minor modifications set forth in Local Law 2021-10;

WHEREAS, the Town Board believes that such minor modifications are in the best interest of the people of the Town of Salina and will improve the health, safety and welfare of said residents;

NOW, THEREFORE, BE IT

RESOLVES, that the Town Board hereby adopts Local Law 2021-10; and be it

FURTHER RESOLVED, that the Clerk of the Town of Salina is hereby directed to file Local Law 2021-10 with the Secretary of State within 20 days of its adoption pursuant to State Law.

I, JEANNIE VENTRE, Town Clerk of the Town of Salina, **DO HEREBY CERTIFY** that the preceding Resolution was duly adopted by the Town Board of the Town of Salina at a regular meeting of the Board duly called and held on the 27th day of September 2021; that said Resolution was entered in the minutes of said meeting; that I have compared the foregoing copy with the original thereof now on file in my office; and that the same is a true and correct transcript of said Resolution and of the whole thereof.

I HEREBY CERTIFY that all members of said Board had due notice of said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Salina, this 27th day of September, 2021.

DATED: September 27, 2021
Liverpool, New York

Jeannie Ventre
Town Clerk of the Town of Salina
Onondaga County, New York

RESIDENTS WISHING TO SPEAK – TOWN BOARD COMMENTS

Wendy Contos a town employee expressed her opinion regarding an item on the agenda for tonight regarding the appointment of an individual.

Christine Stanford of Meyers Rd. stated she would like to lodge a complaint about her neighbor's property. She shared pictures with the board and asked for a resolution.

Ellen Mullen of Mattydale questioned how the COVID relief money will be spent. Ms. Gunnip said the Town will receive 3.2 million. Half this year the rest next year. Nothing has been spent yet. There are restrictions on how the money can be spent. If the money is spent

inappropriately the Town would need to pay it back. Ms. Gunnip explained that projects that meet the criteria would be for water, sewer or drainage or if there were shortages in revenue due to COVID-19 the money could be used for those. It can be spent on a community project such as a business that has been identified as having been impacted by the COVID.

Ms. Mullen commented on the vacant properties in Mattydale. Mr. Ciciarelli explained the vacant property registration that is in place. He also mentioned a corridor study for Brewerton Rd.

Daniel Ciciarelli said the last Mattydale Market will be held this Wednesday 4-7 pm and asked all to come out and support it.

Ms. Gunnip mentioned the need for Crossing Guards at Nate Perry and Longbranch Elementary.

COMPTROLLER'S REPORT

None

APPROVE MINUTES

A motion was made by V. James Magnarelli to approve the minutes of the September 13, 2021 regular Town Board. The motion was seconded by Nicholas Paro and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

TOWN ATTORNEY'S REPORT

Mr. Frateschi explained the need for an Outside Users Agreement for the Lemoyne Manor property at 629 Old Liverpool Rd.

APPROVE OUTSIDE USER AGREEMNT – 629 OLD LIVERPOOL RD

A motion was made by David Carnie to approve an Outside Users Agreement for 629 Old Liverpool Rd. The motion was seconded by Colleen Gunnip and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

APPROVE RESOLUTION -LIVERPOOL FIRE DEPARTMENT

A motion was made by Nicholas Paro to approve a resolution acknowledging the financing of two chief vehicles for the Liverpool Fire Department pursuant to 147(f) of the Internal Revenue Code. The motion was seconded by Colleen Gunnip and was put to a roll call vote which resulted as

follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

TOWN ENGINEER'S REPORT

None

Ms. Gunnip said that item number 8 on the agenda -Consider the appointment of Kaitlyn Peryer as a Full-Time Temporary Account Clerk 1 at a rate of \$22.01 effective October 1, 2021 will be tabled.

PRESENTATION OF THE 2022 TENTATIVE BUDGET

Ms. Gunnip said she would like go over the highlights and thanked the Budget Director for her efforts.

The over all town tax rate has decreased for the third year in a row. The total town tax rate for a home assessed at a \$100,000 will see a decrease of \$21.26. The Village of Liverpool will see an increase of \$16.59 for a home assessed at \$100,000.00. Residents of the village pay the General Fund tax and that portion of the budget raised whereas the Part-Town and Highway decreased.

Key elements are as follows: General Fund- \$600,000 of Appropriated Fund Balance was used to reduce the amount to be raised. The fund balance will be between 19% and 23 % Included were the potential cost impacts for the Collective Bargaining agreements as the contracts expire at the end of year. The 2022 budget has reduced revenues due to the COVID-19 impact on the courts.

There was an addition of \$330,000 for an additional salt shed for the Highway Department as well as equipment and staffing for the Parks Maintenance Department for the ball fields.

The senior programs have been funded back to the 100% level in the hopes they will be able to meet again on a weekly basis.

Part Town -We are seeing decreases in the Part Town Fund due to the street lighting project and the installation of the LED street lights. There will be an increase in revenues based on this years numbers due to building permits being pulled for various on- going projects in the Town. There has also been an increase in revenue due to the vacant property registration. This year \$12,700 was collected. No Fund Balance was used in the Part-Town budget.

Highway Fund- In our Highway Fund we used \$400,000 of fund balance to decrease the amount to be raised. \$600,000 has been appropriated for the resurfacing of about 6 miles of road and budgeted \$350,000 to go to Capital Projects to continue the concrete valley gutter improvements and drainage installation. Monies were included for the impacts of the Collective Bargaining agreement. The Highway Budget includes increased revenue for Pave NY and Chips money.

Special Districts- The Special District Budget stayed the same as last year for the Sun Harbor Aquatic District. The Yard Waste contract is up for bid and right now the budget includes last years rates, this will be subject to change. The Liverpool Fire Protection District Budget has been raised by 2.3%. The Pitcher Hill Fire Protection is up for bid and we do not yet have the numbers. The sewer consolidated districts have seen decreases some by almost 50%.

Ms. Gunnip said she would like to schedule the Public Hearing on October 25, 2021 for the Preliminary Budget. She said that budget work sessions will begin on the 12th of October for various department heads and are to continue on October 14th, 18th and the 20th.

APPROVE SUBMISSION -JCAP GRANT

A motion was made by Colleen Gunnip to approve the submission of a JCAP Grant for the courts. The motion was seconded by V. James Magnarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

IN THE MATTER

Of

**The TOWN OF SALINA JUSTICE COURT
ASSISTANCE PROGRAM GRANT APPLI-
CATION**

**RESOLUTION GRANTING
AUTHORIZATION TO SUB-
MIT REQUEST FOR FUNDING**

The **TOWN BOARD OF THE TOWN OF SALINA**, in the County of Onondaga, State of New York, met in regular session at the Town Hall in the Town of Salina, located at 201 School Road, Liverpool, New York 13088, County of Onondaga, State of New York, on the 27th of September, 2021, at 6:30 p.m.

The meeting was called to order by Colleen A. Gunnip, Supervisor, and the following were present, namely:

Colleen A. Gunnip	Supervisor
Nicholas Paro	1 st Ward Councilor
V. James Magnarelli	2 nd Ward Councilor
Daniel Ciciarelli	3 rd Ward Councilor

David Carnie

4th Ward Councilor

The following resolution was moved, seconded and adopted:

WHEREAS, the Town of Salina believes that the safety of its residents and the Town Court personnel is of the utmost importance;

WHEREAS, the Town desires to apply to the Justice Court Assistance Program (JCAP) for the purpose of obtaining funds to purchase computer software that will make the court process more efficient for those who are attending court;

WHEREAS, the Town of Salina Justice Court experiences an ever growing volume of cases each year and requires adequate software to improve the court experience for those attending;

WHEREAS, the Town Board agrees that the modification as recommended by the Town Justices should be implemented upon obtaining grant moneys through JCAP;

NOW, THEREFORE, be it

RESOLVED AND ORDERED, that the Town Board hereby authorizes the Town Supervisor to apply for a grant for the sum of \$2749.99 from the Justice Court Assistance Program for Courtroom Audio Visual Equipment in the court area; and be it

FURHTER RESOLVED, that the Supervisor is authorized to take any and all measures necessary to make this application to, and accept the funding from, JCAP.

I, JEANNIE VENTRE, the Clerk of the Town Board, **DO HEREBY CERTIFY** that the preceding Resolution was duly adopted by the Town Board of the Town of Salina at a regular meeting of the Board duly called and held on the 27th day of September, 2021; that said Resolution was entered in the minutes of said meeting; that I have compared the foregoing copy

with the original thereof now on file in my office; and that the same is a true and correct transcript of said Resolution and of the whole thereof.

I FURTHER CERTIFY that all members of said Board had due notice of said meeting.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Salina, this 27th day of September, 2021.

**DATED: September 27, 2021
Salina, New York**

**Jeannie Ventre
Clerk
Town of Salina
Onondaga County, New York**

AMENDED AGENDA

A motion was made by Colleen Gunnip and seconded by V. James Magnarelli to waive Town Board policy to add the following items as supplements to this meeting's agenda. The motion was carried unanimously.

11. Consider the approval of clean-up charges for property clean-ups at:

Tax Map #014.-01-13.1	Lot Juanita Dr.
Tax Map #061.-10-06.0	210 Beley Ave.
Tax Map #062.-06-06.0	709 Beley Ave.
Tax Map #062.-02-10.0	408 Boston Rd.
Tax Map #060.-08-12.0	500 Boston Rd.
Tax Map #060.-01-13.1	603 Breman Ave.
Tax Map #060.-01-12.0	605 Breman Ave.
Tax Map #066.-02-05.0	108 Edgemere Rd.
Tax Map #072.-08-01.0	218 Edgeware Rd.

Tax Map #090.-04-06.1	313 Electronics Pkwy.
Tax Map #085.-06-09.0	125 Exeter Ave.
Tax Map #063.-03-10.0	201 Hill Ave.
Tax Map #044.-08-01.0	5 Holly Rd.
Tax Map #054.-03-08.0	411 Kirsch Dr.
Tax Map #083.-12-21.0	718 Libby St.
Tax Map #064.-01-12.0	110 Medford Rd.
Tax Map #063.-05-17.0	113 Mitchell Ave.
Tax Map #061.-12-07.0	201 Plymouth Ave.
Tax Map #033.-04-23.0	120 Ruby Rd.
Tax Map #090.-04-06.2	99 Sunflower Dr.
Tax Map #068.-03-01.0	202 Swan Ave.
Tax Map #028.-01-07.0	912 Vine St.

12. Consider the appointment of Steven Salamida as Substitute Crossing Guard at a rate of \$25.00 per day effective September 27, 2021.

13. Executive Session to discuss the work history of a particular individual.

AUTHORIZED ISSUANCE OF CLEAN-UP ORDERS

A motion was made by Colleen Gunnip to adopt a resolution declaring that as to clean-up orders issued to a parcel at Lot Juanita Dr. (Tax Map #014.-01-13.1); 210 Beley Ave (Tax Map #061-10-06.0); 709 Beley Rd. (Tax Map #062.-06-06.0); 408 Boston Rd (Tax Map #062.-02-10.0); 500 Boston Rd. (Tax Map #060.-08-12.0); 603 Breman Ave. (Tax Map #060.-01-12.0); 108 Edgemere Rd (Tax Map #066.-02-05.0); 218 Edgemere Rd (Tax Map #072.-08-01.0); 313 Electronics Pkwy (Tax Map #090.-04-06.1); 125 Exeter Ave. (Tax Map # 085.-06-09.0); 201 Hill Ave (Tax Map #063.-03-10.0); 5 Holly Rd (Tax Map# 044.-08-01.0); 411 Kirsch Dr. (Tax Map #054.-03-08.0); 718 Libby St (Tax Map#083.-12-21.0); 110 Medford Rd (Tax Map # 064.-01-12.0); 113 Mitchell Ave. (Tax Map # 063.-05-17.0); 201 Plymouth Ave. (Tax Map # 061.-12-07.0); 1230 Ruby Rd (Tax Map# 033.-04-23.0); 99 Sunflower Dr (Tax Map # 090.-04-06.2); 202 Swan Ave (Tax Map # 068.-03-01.0); 912 Vine St. (Tax Map # 028.-01-07.0) pursuant to provisions of Chapter 180 of the Salina Town Code, the requirements of § 180-5, 180-6 and as such may apply, §180-5B have been complied with and satisfied, and authorizing the costs incurred by the Town in performance of the work, including any quantifiable internal administrative costs to be paid for out of the general Town funds appropriated by the Town Board for such purpose with reimbursement made to the Town for the cost of the work performed or services rendered by direction of the Town Board, and for penalties assessed under §180-6B hereof by assessment and levy upon the lots or parcels of land wherein such work was performed or such services rendered with the expenses so assessed to constitute a lien and charge on the real property on which they are levied until paid or otherwise satisfied or discharged which costs and expenses to be collected in the same manner and at the same time as other Town charges. The motion was seconded by Nicholas Paro and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

APPROVE – APPOINTMENT – CROSSING GUARD

A motion was made by Nicholas Paro to approve the appointment of Steven Salamida as a Substitute Crossing Guard at \$25.00 per day effective September 27, 2021. The motion was seconded by Colleen Gunnip and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

EXECUTIVE SESSION

A motion was made by Colleen Gunnip to enter into executive session to discuss matters related to the work history of a particular individual and to include the Attorney and the Comptroller. The motion was seconded by V. James Magnarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

A motion was made by Colleen Gunnip to return to regular session. The motion was seconded by V. James Magnarelli and was carried unanimously.

ADJOURNMENT

A motion was made by V. James Magnarelli to adjourn the meeting at 8:03 p.m. and was seconded by Nicholas Paro and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

Respectfully submitted

Jeannie P. Ventre, Town Clerk