

TOWN OF SALINA
201 SCHOOL ROAD
LIVERPOOL, NEW YORK 13088

**REGULAR TOWN BOARD MEETING
Monday, December 14, 2020 6:30 PM**

**PUBLIC ATTENDANCE WILL BE LIMITED TO 25 PEOPLE
PUBLIC MUST WEAR A MASK & MAY BE TURNED AWAY AT THE
DOOR IF THE CAPACITY IS FULL**

AGENDA

1. Call to order and Pledge to our flag.
2. PUBLIC HEARING at 6:33 p.m. to consider amending §225-44 Schedule XII: Parking Prohibited at All Times to add No Parking on both the North and South sides of Dippold Ave. from Matthews Drive to Lemoyne Ave.
3. Residents wishing to speak and Town Board comments. [Residents can call (315) 457-6661 to be heard if the capacity is full]
4. Consider items submitted by the Town Comptroller.
5. Consider the approval of the minutes of the November 23, 2020 Regular Town Board Meeting and the December 1, 2020 Special Town Board Meeting.
6. Town Attorney's Report
 - a.) Catholic Charities Lease
 - b.) Trash Amendment-Recycling & Tipping Fees
 - c.) ProChamps Contract – Fee Schedule
7. Town Engineer's Report
8. Consider the approval of the amendment of the Electronics Park Declaration and Restriction dated August 9, 2000, specifically Section 1. Permitted/ Prohibited use(s) by removing "Gasoline Service Facility" from the prohibited list.
9. Consider approval of Local Law 2020____ amending the Zoning Ordinance of the Town of Salina by adding §235-23 creating a Repurposing and Reuse and Overlay District.

- 10. Consider the approval of contracts with the CNY SPCA for shelter and cruelty.**
- 11. Consider scheduling a Public Hearing for a Zone Change on a parcel located on Long Branch Road from a R-2 District: One and Two Family Residential District to a R- 4 District: Multiple-Family Residential District.**
- 12. Consider scheduling a Public Hearing to consider entering into a contract with Liverpool Fire Department for providing fire protection within the Liverpool Fire Protection District for the year 2021.**
- 13. Consider a Revocable License for 3983 Pawnee Drive.**

**SUPPLEMENTAL AGENDA
SALINA TOWN BOARD MEETING
Monday, December 14, 2020**

14. Consider scheduling a Public Hearing for a Zone Change on a parcel located at 100 Buckley Road from I-1 Industrial District to I-1 Repurposing and Reuse Overlay District.

**MINUTES of the SPECIAL MEETING
SALINA TOWN BOARD
Tuesday, December 1, 2020**

The Town Board of the Town of Salina held a special meeting on Tuesday, December 1, 2020 at 5:30 p.m. at the Town Hall, 201 School Road, Liverpool, New York with the following members present:

Colleen Gunnip	Supervisor
V. James Magnarelli	Councilor
Daniel Ciciarelli	Councilor
David Carnie	Councilor
Nicholas Paro	Absent
Timothy Frateschi	Attorney
Doug Wickman	Engineer

Mr. Wickman informed the board that four contracts for the Town Hall Improvement project came in a little under \$5 million. Mr. Wickman stated the bids came in at very good numbers the estimated total was \$6.6 million.

He said there were 4 bids for the Plumbing.

Mr. Magnarelli asked if any other criteria is considered other than price. Mr. Wickman said C& S does consider the qualifications of the bidder. Mr. Frateschi said the bids are awarded to the lowest responsible bidder.

C&S Engineers submitted a letter of recommendation to award the bid for plumbing to Brosch Mechanical.

APPROVE AWARD OF BID- PLUMBING

A motion was made by Colleen Gunnip to award the bid for plumbing to Brosch Mechanical in the amount of \$407,400.00. The motion was seconded by V. James Magnarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Absent, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

Mr. Wickman said there were 12 bids received for the Electrical portion of the project. He said C&S Engineers submitted a letter of recommendation to award the bid for electrical to Upstate Companies.

APPROVE AWARD OF BID- ELECTRICAL

A motion was made by Colleen Gunnip to award the bid for electrical to Upstate Companies in the amount of \$637,000.00. The motion was seconded by V. James Magnarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Absent, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

Mr. Wickman said there were 8 bids received for the HVAC portion of the project. He said C&S Engineers submitted a letter of recommendation to award the bid for HVAC to HMI Mechanical Systems Inc.

APPROVE AWARD OF BID- HVAC

A motion was made by Colleen Gunnip to award the bid for HVAC to HMI Mechanical Systems Inc. in the amount of \$1,500,000.00 The motion was seconded by V. James Magnarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Absent, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

Mr. Wickman said there were 9 bids received for the General Contractor portion of the project. He said C&S Engineers submitted a letter of recommendation to award the bid for General Contractor to Upstate Companies.

APPROVE AWARD OF BID GENERAL CONTRACTOR

A motion was made by Colleen Gunnip to award the bid for General Contractor to Upstate Companies in the amount of \$2,429,000.00. The motion was seconded by V. James Magnarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Absent, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

APPROVE PROPOSAL- C&S -ADMINISTRATION AND CONSTRUCTION MANAGEMENT

A motion was made by Colleen Gunnip to approve a proposal from C& S Engineers for Administration and Construction Management in the amount of \$360,000.00 for the duration of the project. The motion was seconded by V. James Magnarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Absent, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

APPROVE TRANSFERS

A motion was made by V. James Magnarelli to approve the transfers as submitted by the Comptroller. The motion was seconded by Colleen Gunnip and was put to a roll call vote which resulted as follows: Nicholas Paro: Absent, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

Authorization is hereby given to the Comptroller to make the following budget adjustments:

BUDGET TRANSFER			
FROM:	003.5110.0433	HIGHWAY DIESEL	\$ (4,000.00)
TO:	003.5112.0200	PERMANENT IMPROVEMENT PAVING	\$ 4,000.00
<i>An encumbrance was created to hold back money from Seneca Stone's Contract per the DOL for 2019 Paving but encumbered in 2020</i>			

ADJOURNMENT

A motion was made by Colleen Gunnip to adjourn the meeting at 6:50 p.m. The motion was seconded by V. James Magnarelli and was unanimously carried.

Respectfully submitted

Jeannie P. Ventre, Town Clerk

**MINUTES of the REGULAR MEETING
SALINA TOWN BOARD
Monday, November 23, 2020**

The Town Board of the Town of Salina held a regular meeting on Monday, November 23, 2020 at 6:30 p.m. at the Town Hall, 201 School Road, Liverpool, New York with the following members present:

Colleen Gunnip	Supervisor
Nicholas Paro	Councilor
V. James Magnarelli	Councilor
Daniel Ciciarelli	Councilor
David Carnie	Councilor
Tim Frateschi	Town Attorney
Doug Wickman	Town Engineer

**CONTINUE PUBLIC HEARING LOCAL LAW 2020 AMENDING THE ZONING
ORDINANCE OF THE TOWN OF SALINA BY ADDING §235-22 AND §235-23**

There was no one from the public wishing to speak on the Local Law.

Ms. Gunnip stated that the Local Law was referred to Onondaga County Planning, but their meeting will not be held until November 25, 2020 so this will be added to the December 14, 2020 meeting for a decision.

Ms. Gunnip made a motion to close the public hearing. The motion was seconded by Nicholas Paro and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

RESIDENTS WISHING TO SPEAK AND TOWN BOARD COMMENTS

Dominick Ciciarelli commented on several issues; firepits, foreclosure registry program, and the ability for the public to call in to the meetings.

Ms. Gunnip said when the Town was put into the yellow zone, the ability for people to call has been restored to the agenda. She said as of right now there have been no call ins for this meeting.

Mr. Paro wished everyone a safe and happy Thanksgiving. We need to do our best to stay vigilant with the restrictions and rules so that our area might be released from the yellow and orange zones imposed by the Governor.

Mr. Magnarelli wished everyone a happy and safe Thanksgiving. He said if we can just get thorough the next few holidays, I think we will have a good year coming up and hopes and prays that will happen.

Daniel Ciciarelli announced the details of a holiday decorating contest sponsored by the Mattydale Community Events Group.

David Carnie wished a happy and safe Thanksgiving to all your families. He thanked everyone for their support.

Ms. Gunnip stated the Highway Department's phone is still not working and hopes for a resolution soon. She also mentioned if anyone needs to reach the Highway Department to call the Supervisor's Office. She said the Highway Department has been through the town twice for the curbside leaf pick-up. The last date for yard waste will be December 11th.

COMPTROLLER'S REPORT

A motion was made by Colleen Gunnip to adopt a resolution approving the transfers as submitted by the Town Comptroller. The motion was seconded by V. James Magnarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

Authorization is hereby given to the Comptroller to make the following budget adjustments:

BUDGET AMENDMENT

FROM:	001.0000.0909	FUND BALANCE	\$ (1,500.00)
TO:	001.7140.0101	PLAYGROUND SALARIES (GATEKEEPERS)	\$ 1,500.00
		<i>GATE KEEPERS SALARY- PREVIOUSLY RELINQUISHED TO FUND BALANCE</i>	

BUDGET TRANSFER

FROM:	002.5182.0450	PART TOWN STREET LIGHTING	\$ (500.00)
TO:	002.9050.0800	PART TOWN UNEMPLOYMENT	\$ 500.00
		<i>YEAR -END</i>	
FROM:	002.9010.0800	PART-TOWN RETIREMENT	\$ (4,200.00)
TO:	002.9730.0600	PART-TOWN BAN PRINCIPAL	\$ 4,200.00

YEAR-END

FROM:	003.9060.0800	HIGHWAY HEALTH INSURANCE	\$ (30,000.00)
TO:	003.9040.0800	HIGHWAY WORKER'S COMPENSATION	\$ 30,000.00

YEAR-END

FROM:	003.9060.0800	HIGHWAY HEALTH INSURANCE	\$ (2,142.00)
TO:	003.9901.0900	TRANSFER TO CAPITAL FOR TYLER TERRACE	\$ 2,142.00

TYLER TERRACE CAPITAL PROJECT

PAGE 2- BUDGET TRANSFERS

11/23/2020

FROM:	001.9068.0800	GENERAL FUND HEALTH INSURANCE	\$ (8,000.00)
TO:	001.9710.0700	BOND INTEREST	\$ 8,000.00

YEAR-END

FROM:	001.1620.0451	BUILDING ELECTRIC	\$ (5,792.52)
TO:	001.1010.0100	COUNCIL SALARIES	\$ 1,562.52
	001.1220.0100	SUPERVISOR SALARIES	\$ 4,230.00

FROM:	001.1910.0480	TOWN INSURANCE	\$ (7,521.06)
TO:	001.1315.0100	COMPTROLLER SALARIES	\$ 7,320.00
	001.1340.0100	BUDGET OFFICER SALARIES	\$ 201.06

FROM:	001.1930.0490	JUDGMENT AND CLAIMS	\$ (5,494.60)
TO:	001.1440.0100	TOWN ENGINEER SALARIES	\$ 1,681.00

	001.1620.0100	BUILDING SALARIES	\$ 3,813.60
FROM:	001.7180.0101	POOL WAGES	\$ (16,500.00)
	001.7620.0466	ADULT RECREATION	\$ (7,000.00)
	001.8160.0484	LANDFILL POST CLOSURE- OTHER	\$ (9,200.00)
TO:	001.1355.0100	ASSESSOR SALARIES	\$ 29,000.00
	001.7020.0100	REC ADMIN SALARIES	\$ 700.00
	001.5010.0100	HIGHWAY ADMINISTRATION WAGES	\$ 3,000.00
		<i>GEN Fund YEAR-END WAGES FOR CALENDAR CREEP AND PAYROLL ACCRUALS FOR 2020</i>	
FROM:	002.5182.0450	STREET LIGHTING	\$ (3,123.32)
TO:	002.8010.0100	ZONING BOARD WAGES	\$ 665.66
	002.8020.0100	PLANNING BOARD WAGES	\$ 665.66
	002.3620.0100	CODE ENFORCEMENT WAGES	\$ 1,792.00
		<i>PART-TOWN YEAR-END WAGES FOR CALENDAR CREEP AND PAYROLL ACCRUALS FOR 2020</i>	
FROM:	003.5110.0101	HIGHWAY STREET WAGES	\$ (60,000.00)
	003.5110.0180	HIGHWAY STREET OVERTIME	\$ (15,000.00)
TO:	003.5142.0100	HIGHWAY SNOW REMOVAL WAGES	\$ 60,000.00
	003.5142.0180	HIGHWAY SNOW REMOVAL OVERTIME	\$ 15,000.00
		<i>HWAY FUND YEAR-END WAGES FOR CALENDAR CREEP AND PAYROLL ACCRUALS FOR 2020</i>	
FROM:	001.1420.0100	CLERK WAGES	\$ (1,000.00)
TO:	001.1420.0420	CLERK POSTAGE	\$ 1,000.00
		<i>REPLENISH POSTAGE</i>	

FROM:	003.5110.0460	HIGHWAY EQUIPMENT RENTAL	\$
			(5,180.00)
TO:	003.5130.0470	HIGHWAY EQUIPMENT REPAIR	\$
		<i>MISCELLANEOUS VEHICLE REPAIR</i>	5,180.00
FROM:	001.5132.0490	HIGHWAY GARAGE MISCELLANEOUS	\$
			(250.00)
TO:	001.5010.0410	HIGHWAY ADMIN OFFICE SUPPLIES	\$
		<i>OFFICE SUPPLIES</i>	250.00

APPROVE MINUTES

A motion was made by V. James Magnarelli to approve the minutes of the November 9, 2020 regular Town Board Meeting the motion was seconded by David Carnie and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

TOWN ATTORNEY'S REPORT

None

Mr. Wickman said his work on the Storm Sewer Mapping is complete. He said there are 7 maps that will need to be digitized. A proposal from C& S Engineers has been submitted and he recommends approval. Ms. Gunnip added this was budgeted for.

TOWN ENGINEER'S REPORT

APPROVE DIGITIZATION OF STORM SEWER MAPS

A motion was made by Colleen Gunnip to approve the proposal from C&S Companies in the amount of \$7,150.00. The motion was seconded by V. James Magnarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

AUTHORIZED ISSUANCE OF CLEAN-UP ORDERS

A motion was made by Colleen Gunnip to adopt a resolution declaring that as to clean-up orders issued to a parcel at 2211-2217 Brewerton Rd. (Tax Map #055.-06-14.1);4 Eynesford Dr. (Tax Map #077.-06-05.0);110 Russell Ave. (Tax Map #081.-10-17.0); 148 School Rd (Tax Map

#081.-02-01.0); 2004 Teall Ave. (Tax Map #068.-01-32.0); 119 Traister Dr. (Tax Map #772.-04-16.0); pursuant to provisions of Chapter 180 of the Salina Town Code, the requirements of § 180-5, 180-6 and as such may apply, §180-5B have been complied with and satisfied, and authorizing the costs incurred by the Town in performance of the work, including any quantifiable internal administrative costs to be paid for out of the general Town funds appropriated by the Town Board for such purpose with reimbursement made to the Town for the cost of the work performed or services rendered by direction of the Town Board, and for penalties assessed under §180-6B hereof by assessment and levy upon the lots or parcels of land wherein such work was performed or such services rendered with the expenses so assessed to constitute a lien and charge on the real property on which they are levied until paid or otherwise satisfied or discharged which costs and expenses to be collected in the same manner and at the same time as other Town charges. The motion was seconded by V. James Magnarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

Ms. Gunnip said a petition has been submitted from the Lemoyne Village Community which is a mobile home park, requesting no parking along Dippold Ave.

SCHEDULE PUBLIC HEARING- NO PARKING DIPPOLD AVE

A motion was made by Colleen Gunnip to schedule a Public Hearing on December 14, 2020 at 6:33 p.m. to establish no parking on Dippold Ave. The motion was seconded by David Carnie and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

AMENDED AGENDA

A motion was made by Colleen Gunnip and seconded by Nicholas Paro to waive Town Board policy to add the following items as supplements to this meeting's agenda. The motion was carried unanimously.

10. Consider the installation of a hydrant on Old Liverpool Road at a cost of \$3500.00 with an annual maintenance rate of \$73.04.
11. Consider awarding a proposal for the management of a foreclosure registry.
12. Consider a Change Order as submitted by Bellows Construction for the Town Hall Swing Space.
13. Consider a policy regarding the part-time employees required to quarantine due to COVID-19.
14. Consider approval of an agreement for the use of OCRRA Solid Waste Management System.
15. Executive Session to discuss pending litigation.

APPROVE INSTALLATION – HYDRANT OLD LIVERPOOL ROAD

A motion was made by Colleen Gunnip to approve the installation of a hydrant on Old Liverpool Road at a cost of \$3500.00 with an annual maintenance rate of \$73.04. The motion was seconded by David Carnie and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

Mr. Frateschi said one proposal has been received for the Management of Vacant/ Foreclosure Registration.

APPROVE AWARD OF PROPOSAL- FORECLOSURE REGISTRY

A motion was made by Daniel Ciciarelli to award a contract to ProChamps for the management of foreclosure registration program contingent on legal review. The motion was seconded by Colleen Gunnip and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Abstain, Colleen Gunnip: Yes.

Mr. Wickman said the swing space has steam lines within the space which causes the temperature to rise above an uncomfortable 80 degrees. He said the only ventilation is provided by the grates at the top of the meeting room. He recommends that the additional ventilation be installed by Bellows Construction for the comfort of the employees in the space. There was an allowance set aside for the project, which is adequate to cover the cost of the project.

APPROVE CHANGE ORDER – BELLOWS CONSTRUCTION

A motion was made by V. James Magnarelli to approve a change order as submitted by Bellows Construction for the Town Hall Swing Space in the amount of \$10,850.00. The motion was seconded by Nicholas Paro and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

Ms. Gunnip announced the bids will be opened on November 25, 2020 for the Town Hall Improvement Project. She said she may call a Special Town Board meeting to award the bid to keep the project moving forward.

Ms. Gunnip said she would like the board to reaffirm that the town is following the Families First Corona Virus Response Act.

QUARANTINE POLICY- PART- TIME EMPLOYEES

A motion was made by Colleen Gunnip to reaffirm the Families First Corona Virus Response Act in regards to Part-Time Employees. The motion was seconded by Nicholas Paro and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

Mr. Frateschi said that because of the difficulty in finding markets for recycled goods. OCRRA will be putting a recycling fee on the tonnage collected by haulers. This will work out to be about \$12.00-\$15.00 per household. OCRRA has asked us to re-enter into an agreement for two years (December 2022) as it applies to this fee. The fee will be picked up by the haulers and will be passed on to the taxpayers. The Supervisor said OCRRA should start a campaign to educate the public on what are acceptable recyclables.

Ms. Gunnip added that the trash contract will need to be amended.

APPROVE AGREEMENT- OCCRA

A motion was made by Colleen Gunnip to approve the agreement for use of OCRRA Solid Waste Management System. The motion was seconded by V. James Magnarelli and was put to a roll call vote which resulted as follows: Nicholas Paro: Yes, V. James Magnarelli: Yes, Daniel Ciciarelli: Yes, David Carnie: Yes, Colleen Gunnip: Yes.

EXECUTIVE SESSION

A motion was made by Colleen Gunnip to enter into executive session to discuss pending litigation and include the Town Attorney in the meeting and the Town Assessor by telephone. The motion was seconded by V. James Magnarelli and was carried unanimously.

Motion was made by Supervisor Gunnip to come out of executive session at 7:30 and seconded by Mr. Magnarelli.

All voted in favor.

After a brief discussion regarding the pending litigation matter, Mr. Carnie made a motion, seconded by Supervisor Gunnip, to approve the Consent Order & Judgment *In the Matter of Cooper Crouse Hinds, LLC v. The Board of Assessors and/or the Assessors of the Town of Salina and the Board of Assessment Review and the Norther Syracuse Central School District* (Index Nos. 004005/2020; 006601/2019; 006786/2018; 2017EF3034; 2016EF3045; and 2015EF3200) related to tax map parcels: 73-1-7.1; 73-1-7.2; 73-1-8.2 & 73-1-8.4.

All voted in favor.

[Minutes of executive Session submitted by Attorney Tim Frateschi]

ADJOURNMENT

A motion was made by V. James Magnarelli to adjourn the meeting at 7:35 p.m. The motion was seconded by Nicholas Paro and was unanimously carried.

Respectfully submitted

Jeannie P. Ventre, Town Clerk